

# ANNEX .3.1:

## TECHNICAL PROJECT PROPOSAL NARRATIVE PART - QUESTIONNAIRE

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### **“IPARD” Programme under the Instrument for Pre-Accession Assistance of the Republic of Albania 2014-2020**

Prepared by

(Applicant Name and registered address)

Or

(Full Name and address of Service provider-Consultant)

Date .....

Version 1.0

2018

NAME OF THE APPLICANT.....

Stamp & SIGNATURE.....

**The information submitted in this current Technical Project Proposal, will be gathered in form of questionnaire. Applicant should reply to all questions in complete manner, and in accordance with the instructions appointed under each question.**

1. Do you possess existing business?

Applicant must provide information in terms of existing type of activities, years of experience, compliance with national legislation, and type of goods/services provided on the market.

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2. Is your existing business profitable?

Provide brief analyses on figures like sales, expenditures and profit, in order to prove the financial viability of the holding/person that apply for IPARD financing.

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3. What is your investment about?

Provide information about the eligible expenditures according to the offers selected, and technology/agro activities predicted to be used. Describe the project output products.

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4. Why do you decided to apply for a project?

Describe the needs for the project eligible costs proposed for financing. Information should be provided on assets level for the equipment; and farm/storage/entity purposes for the re/construction works.

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5. Do your project type of investment cover the general objectives stated in chapter 2.2 in the Application Form? Please explain why.

For being eligible for financing, the project must comply with the EU general objectives, so brief justification of the project purpose will be needed in this section, according to the table X marking in chapter 2.2 of the Application form

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6. Do your project type of investment cover the specific objectives stated in chapter 2.3 in the Application Form? Please explain why.

for being eligible for financing, the project must comply with the measure specific objectives, so brief justification of the project purpose will be needed in this section according to the table X marking in chapter 2.3 of the Application form .

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7. What products/services you predict to produce?

Describe the project output products/services.

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8. What quantities and sale prices do you expect?

Describe the project capacity for the quantities subject to production.

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9. What will be the average annual project income?

According to the project capacity and products prices, provide information about the average annual sales, and write a justified lump sum of the project incomes without VAT.

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(Please input the average annual project sales no VAT)

**Table C Sales**

<b>Average year sales (lump sum)*</b>	.....All
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\*Information provided on this table refer to Business Plan - simple income statement calculations (cell B6) and will be subject to assessment by ARDA.

10. What expenditures you predict to have in the production process in regard to quantities and costs?

According to the project capacity, provide information about the average annual costs and expenditures for securing of production. Write a justified lump sum of the project incomes without VAT.

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(Please input the average annual project costs no VAT)

**Table D Costs**

<b>Average year costs (lump sum)</b>	.....All
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*\*Information provided on this table refer to Business Plan - simple income statement calculations (cell B8) and will be subject to assessment by ARDA.*

11. What will be the percentage rate depreciation of the claimed investment items, according to the current law?

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Provide information the annual percentage rate according to the law on depreciation that is in force, for the assets you apply for. Write brief description on percentage rates to each investment.

(Please input the average annual depreciation)

**Table E Depreciation**

<b>Average year depreciation (lump sum)</b>	.....All
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*\*Information provided on this table refer to Business Plan - simple income statement calculations (cell B9) and will be subject to assessment by ARDA.*

12. What Size of the grant you claim?

Provide information on the percentage and lump sum of the grant you are applying for.

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Fill in the respective tables according to justification provided.

**Table F Basic Grant Size**

Please select the grant size co-financing percentage according to applied measure*: 50% of the total eligible cost of the investment; 60% of the total eligible cost of the investment; 65% of the total eligible cost of the investment; 70% of the total eligible cost of the investment;	0,00%
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*\* Information on grant percentage rates refer to calculations of Technical Project Proposal - simple income statement Table 1.1: Grant Size;, and intervene in the assessment executed by ARDA.*

**Table G grant Albanian currency.**

Grant size claimed in ALL*	0,00 ALL
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**\* Information on grant percentage rates refer to calculations of Technical Project Proposal - simple income statement, and intervene in the assessment executed by ARDA.**

**Please, print out on hard copy the current business plan narrative part, and name ( footer options might be used before printing), sign and stamp each page!**

**\*stamp is not required for natural persons**